

BARTESTREE WITH LUGWARDINE GROUP PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL EXTRAORDINARY MEETING HELD ON TUESDAY 17 JUNE 2014 AT 7.300 PM IN BARTESTREE VILLAGE HALL

Present:

Councillors: Cllr W Soilleux (Chair); G Davies (Vice-Chair); P Wargent; N Shore; Mrs J Karayiannis; Mrs L Hoppé; M Wilson and Cllr J Colley;

In Attendance:

Mrs E Wilson (Parish Clerk); Lucinda Rowberry (Chair NDPSG)

Members of the Public: None

1. To Accept Apologies for Absence

Cllr R Williams

2. To Receive Declarations of Interests and Applications for Dispensations

Items 4 & 5 – Cllr M Wilson – non-disclosable pecuniary interest as his stepson owns development land in the area

Resolved: Interests noted

3. To Receive the completed Parish Plan

Comments: A copy of the Parish Plan was circulated to all Councillors

Resolved: Noted

4. Neighbourhood Development Plan

4.1 To approve the appointment of the new NDPSG Chair

Comments: Lucinda Rowberry had been recommended to be appointed by the NDPSG

Resolved: Noted and Approved

4.2 To approve the NDP Community Questionnaire

Comments: Lucinda Rowberry had been unable to speak to the Herefordshire Council representative regarding the Questionnaire as the representative had cancelled an arranged appointment due to illness.

Resolved: The Councillors agreed 7:1 to approve the Questionnaire as it stood subject to the Herefordshire representative suggesting no amendments to it. Cllr W Soilleux requested a named vote on this point

Those in favour: Cllrs W Soilleux; G Davies; P Wargent; N Shore; Mrs J Karayiannis; Mrs L Hoppé and J Colley

Those against: Cllr M Wilson

4.3 To approve the NDP Business Questionnaire

Comments: Lucinda Rowberry had been unable to speak to the Herefordshire Council representative regarding the Questionnaire as the representative had cancelled an arranged appointment due to illness.

Resolved: The Councillors agreed 7:1 to approve the Questionnaire as it stood subject to the Herefordshire representative suggesting no amendments to it. Cllr W Soilleux requested a named vote on this point

Those in favour: Cllrs W Soilleux; G Davies; P Wargent; N Shore; Mrs J Karayiannis; Mrs L Hoppé and J Colley

Those against: Cllr M Wilson

4.4 To agree the appointment of Data Orchard to carry out the data analysis of the NDP Questionnaire

Comments: The 3 quotations obtained were discussed.

Resolved: It was agreed by a majority vote of 7 to appoint Data Orchard. Cllr M Wilson abstained

4.5 To agree the cost of the data analysis

Comments: It was not possible to be specific regarding the quantity of returned Questionnaires due to the confidential nature of collection.

Resolved: It was agreed by a majority vote to accept Data Orchard's fees in accordance with their quotation marked "Issue 1-21 Feb 2014". Cllr M Wilson abstained

4.6 To consider the offer of Lucinda Rowberry to draft the Neighbourhood Development Plan

Comments: Lucinda explained that she had studied completed Neighbourhood Development Plans in details and felt able to deal with this herself. She would not claim any fees, save any expenses that may arise.

Resolved: The offer was unanimously accepted

4.7 To consider adding a Translation Service to the PC website – link supplied

Comments: It was agreed by the Councillors that further information was required to enable them to properly consider this item

Resolved: Deferred to the July Meeting

5. To consider the following Planning Application Appeal

140531 Quarry Field, Cotts Lane, Lugwardine, Hereford, HR1 4AA

Comments: The Parish Council agreed to send a letter of objection to Herefordshire Council with further photographs. Cllr M Wilson abstained from voting due to the interest referred to in Item 2 above

Resolved: A draft letter to be circulated to the Councillors for approval and sent to the Herefordshire Council by the deadline date

6. To consider a response to the LDF Core Strategy Consultation

Comments: It was noted that comments had already been submitted to the Herefordshire Council during earlier stages of the Consultation

Resolved: It was agreed that no further response would be submitted

7. Financial Matters

7.1 To agree to HALC dealing with PAYE

Comments: The Clerk advised that she had no previous knowledge of dealing with PAYE matters and felt it would be more appropriate for her wages to be administered by a third party

Resolved: Agreed

7.2 To agree a donation to the Lugwardine Primary Academy of £10.00 for use of their facilities to hold a NDPSG meeting on 5 June 2014

Resolved: Agreed

Because of the urgent nature of the matter, the Parish Council suspended Standing Orders to agree a letter to be sent to Herefordshire Council regarding P140926/0 – Land to the South of A438, Parcel No. 0008 and Part Parcel No. 2308, Bartestree, Herefordshire

Resolved: 7 agreed with 1 abstention

Meeting concluded at 8.35pm

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Signature of Chair

Date: 8 July 2014