

# **BARTESTREE WITH LUGWARDINE GROUP PARISH COUNCIL**

**Clerk to the Council** David Hunter-Miller, 35 Benbow Close, Malvern Wells, WR14 4JJ

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**Highways Working Group meeting held at  
9:30AM on Wednesday 22<sup>nd</sup> March 2023 at Bartestree Village Hall, HR1 4BY**

## **Meeting Notes**

**Present:** Alan Long (Working Group Chair), Polly Smith, Clare Long, David Welton, Ron Williams

**In attendance:** David Hunter-Miller (Clerk)

### **1. To note any apologies**

Apologies were noted from Andy Thomas and Wendy Soilleux.

### **2. To receive any declarations of personal and prejudicial interest**

Nil declared.

### **3. To agree the notes from the meeting held on the 22<sup>nd</sup> February 2023**

It was confirmed that David Welton had sent apologies to the February meeting, it was otherwise AGREED to adopt the meeting notes.

### **4. Correspondence:**

#### **4.1. Traffic monitoring suggestions**

The suggestion for monitoring traffic was noted and it was AGREED to send an invite to the parishioner to attend a future meeting to give a presentation on the proposals.

It was AGREED to make contact with St Marys High School to ascertain if they had considered the proposals.

#### **4.2. 'Mini police officers' initiative to boost road safety outside schools**

It was AGREED to make enquiries with the Police over the 'mini police officer' signs to establish how they are used and costs etc.

It was AGREED to ask ARF Highway Services to review the suitability of placing bollards to prevent footway parking in proximity to the schools.

It was AGREED to invite the Safer Neighbourhood Teams, Lugwardine Primary and St Marys High School to a future Working Group meeting (the meeting would be dedicated to school/traffic safety matters).

### **5. To receive an update on the aspirational highways plan and to consider attendance at a future site meeting**

It was AGREED that the Working Group Chair and the Clerk would attend the meeting.

### **6. To receive an update and consider next steps for the Community Speed Watch**

It was noted that the Police were undertaking basic checks for the Community Speed Watch volunteers and it was hoped that the scheme would be operational shortly.

### **7. To receive an update and consider next steps for the River Lugg cycleway/bridge project**

It was noted that a presentation and update on the project had been given at the March Parish Council meeting and the project statement of intent had been revised following feedback received at the recent stakeholder meeting.

It was AGREED to arrange a meeting with Herefordshire Council to review the options for progressing the project. It was AGREED that Ian Gardner (Consultant), the Working Group Chair and the Clerk would attend.

**8. To receive an update and consider next steps for the provision of village gateways, road markings and upgraded school wig-wag signage**

Following the recent application under the Community Commissioning model, a quote totalling £2,995.44 had been received from Balfour Beatty covering the approvals and design work only. Noting that limited design work was necessary it was AGREED to challenge this quote and ask for a breakdown showing each item requested.

**9. To receive an update on grant funding applications**

It was noted that a grant application to the Police and Crime Commissioner would be made early April 2023.

**10. To receive an update and consider next steps on school road safety and parking issues**

There were no matters to report.

**11. To consider any recommendations for consideration by the Parish Council**

It was AGREED to add the following items to the next Parish Council agenda:

- Update on footway extension (St Mary's School to Lugwardine Court Orchard)
- Update on meeting with Herefordshire Council regarding Lugg Bridge/Cycleway Project

**12. To consider any items for the next Highways Working Group agenda**

There were no items requested.

**13. Date of the next meeting**

The next meeting is provisionally scheduled for 9:30AM on Wednesday 24<sup>th</sup> May 2023 (an April meeting may be scheduled if required).

*The meeting closed at 10:09AM.*

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David Hunter-Miller  
Clerk and RFO