

BARTESTREE WITH LUGWARDINE GROUP PARISH COUNCIL

**MINUTES OF THE EXTRA-ORDINARY MEETING OF THE PARISH COUNCIL HELD ONLINE VIA ZOOM
– DUE TO THE CORONAVIRUS PANDEMIC
ON WEDNESDAY 14th OCTOBER 2020 AT 7.30 PM**

Present: Councillors: Mrs. W. Soilleux (Chair); Mr. S Garner; Mr. A. Long; Mr. G. Davies; Mr. M Wilson and Mrs. J. Karayiannis

In attendance: Mrs. E. Thomas – Parish Clerk

Public: 5

1. **To receive apologies for absence**
Apologies were RECEIVED and ACCEPTED from Cllrs: F. Matthews; N. Shore; D. Evans; R. Williams and L. Hoppe.
2. **To receive declarations of interest and applications for dispensations**
None
3. **Open Time - To note matters raised by local residents relevant to the Parish**
The following items were RAISED:
 - Where are the job tenders displayed? *On the noticeboards and parish website.*
 - The Parish Council should ask for more precept.
 - The information sheets on the website only go up to March 2018 – why? *Herefordshire Council began giving out information differently so they were no longer needed.*
 - Speeding traffic along Lumber Lane is causing many residents issues – *The Parish Council has logged this many times – Parishioners can also do so via Herefordshire Councils website.*
 - Verges along the highway and over-hanging hedges cause issues for pedestrians. *The Parish Council has logged this many times – Parishioners can also do so via Herefordshire Councils website.*
 - School traffic is causing problematic issues along the A438 - *The Parish Council has logged this many times – Parishioners can also do so via Herefordshire Councils website.*
 - Tractors driving through the villages are causing issues and dangerous situations for other highway users.
 - Balfour Beatty and West Mercia Police seem to have a lack lustre approach to speeding through the villages.

Cllr Wendy Soilleux dropped out of the meeting due to connection issues. Cllr Mike Wilson took over as Chair. It was AGREED to take item 5 next.

Financial Matters

- 5.1 **To note the following payments made under clerks delegated Authority (Finance Regulations item 5.5)**
 - 5.1.1 Smith of Derby – 5 year clock service agreement (agreed 8.9.20 item 16) £1028.40
 - 5.1.2 Autela – Payroll Services £65.52NOTED
- 5.2 **To consider the following invoices for payment:**
 - 5.2.1 Clerk's October Salary
 - 5.2.2 Clerk's expenses £92.34 – previously circulated
 - 5.2.3 ITSA Marine Ltd – Lengthsman tasks – LU5 clearance £396
 - 5.2.4 Daniel Squire Ltd – September maintenance £762
 - 5.2.5 Signs and Labels – Dog signs and NDP Banner £135.49
 - 5.2.6 Balfour Beatty – SID Deployment July £276
 - 5.2.7 Balfour Beatty – Sid Deployment Dec - £105.60 (to replace lost cheque number 102367 – paid March 2020)
 - 5.2.8 David Nicholson – Call for Sites preparation £330The above invoices were APPROVED for payment.

Cllr Wendy Soilleux re-joined the meeting and took over as Chair.

- 5.3 **To note the following receipts:**
 - 5.3.1 Western Power Distribution – Wayleave £39.73
 - 5.3.2 St Peters Church – Lugwardine – 50% payment of Church Clock Service agreement £514.20
 - 5.3.3 Herefordshire Council – Precept payment 2 - £25,250
 - 5.3.4 Herefordshire Council – S106 payment £1762.10NOTED
- 5.4 **To consider purchasing the QGIS print and ebook at a cost of £31.99 for assistance with mapping exercises for the NDP.**
It was AGREED to purchase the above to assist with the NDP Review.

- 5.5 **To consider setting up a Finance Working Group to prepare a draft budget (2021-22) for approval at the November meeting**
It was AGREED that the Finance Working Group should prepare the draft budget for approval. It was AGREED that Cllrs Mike Wilson; Wendy Soilleux and Alan Long should form this group

4. **Play Areas**

- 4.1 **To consider appointing RoSPA to undertake a post-installation inspection of the issues with the Frome Park Play Equipment at a cost of £395**
It was RESOLVED to appoint RoSPA to undertake a post-installation inspection.

6. **To consider putting a link onto the Facebook page to see if there are enough people interested in setting up a Community Speed Watch group**
It was AGREED this could be put on FaceBook and added to the November agenda for further discussion.

Cllr Wendy Soilleux dropped out of the meeting again – Cllr Mike Wilson took over as Chair again.

7. **To consider requesting two new stiles from Balfour Beatty for LU15 and approving the cost of installation by the Lengthsman.**
It was AGREED that the clerk should put in a request for one stile to be installed by the Lengthsman.

The meeting closed at 20.07

Signed: _____

Dated: 10-11-2020