

BARTESTREE WITH LUGWARDINE GROUP PARISH COUNCIL

**MINUTES OF THE EXTRA-ORDINARY MEETING OF THE PARISH COUNCIL HELD AT
BARTESTREE VILLAGE HALL
ON TUESDAY 3rd DECEMBER 2019 AT 7.00 PM**

Present: Councillors: Mrs. W. Soilleux (Chair); Mr. M. Wilson; Mr. G Davies; Mr. R. Williams; ; Mrs. J. Karayiannis; Mr. Scot Garner; Mr. David Evans and Mr Alan Long.

In attendance: Mrs. E. Thomas – Parish Clerk

Public: 3

1. **Open session to look at plans 7.00 – 7.20pm**
The public and Cllrs EXAMINED the plans and raised any questions informally.
2. **To receive apologies for absence**
Apologies were RECEIVED and ACCEPTED from Cllrs: Nigel Shore and Lin Hoppe.
3. **To receive declarations of interest and applications for dispensations**
Cllrs Mr. Geoff Davies and Mr. Scot Garner DECLARED NPI's against item 6 and signed the Register of Interest book.
4. **Open Time**
 - 4.1 **To note matters raised by local residents relevant to the Group Parish**
None raised.
5. **Village Hall Play Area**
 - 5.1 **To approve the repairs to the play area.**
It was RESOLVED to approve the quotation from PlayDale for repairs to the play equipment at a cost of £975.84.
 - 5.2 **To consider the tenders for extra play equipment in the play area.**
It was RESOLVED to approve the tender from Creative Play for the supply and installation of new play equipment at a cost of £7933 + VAT.
6. **Frome Park Play Area**
 - 6.1 **To consider signing the Frome Park Play Area land ownership transfer documentation.**
It was RESOLVED to sign the land ownership transfer documentation for the Frome Park Play Area. The transfer was SIGNED by Cllrs; Wendy Soilleux (Chair) and Geoff Davies (Vice-Chair) on behalf of the Parish Council. It was further RESOLVED to approve the Completion Statement for payment and a cheque for £251 was signed.
 - 6.2 **To consider the tenders for the Play Area development – including tree planting and fencing.**
It was RESOLVED to approve the tender from Creative Play for the supply and installation of new items at the Frome Park Play Area. This followed a recommendation by the Working Party. It was NOTED that this recommendation followed a lengthy consultation period, involving leaflet drops, on-site meetings, Parish Council meetings and Working Party meetings. Several parishioners from Malvern View and Frome Park had been involved throughout the process. The total cost of the tender was approved at £54,000 plus installation of a fence; path and tree removal and planting + VAT.

It was RESOLVED to approve the quotation from Secure-a-Field to supply and install the fence at a cost of £7190 + VAT.

It was NOTED that there will be a remaining sum of approximately £6000 left in the S106 allocation to pay for any of the smaller extras needed. It was further NOTED that the area would have to be a dog-free zone due to health and safety reasons.
7. **To consider the purchase of the gate between Frome Park and Malvern View.**
It was RESOLVED to approve the purchase of a gate to be installed across the path between Frome Park and Malvern View. It was AGREED that the gate should be installed as near to the highway as was practicable and the cost up to a sum of £600.
8. **To consider the following planning applications for determination by Herefordshire Council**
 - 8.1 **193840 - Hagley Showrooms, Bartestree, Hereford, Herefordshire HR1 4BX**
Change of use from A1 to B1. Retrospective.
It was RESOLVED to support this application with reference to NDP Policy BL12.

8.2 193998 - Lower Lodge, Lugwardine, Hereford, Herefordshire HR1 4AA

Repair, replacement and repointing of stonework. – Listed Building Consent

It was RESOLVED to support this application and to NOTE the care and attention being put into completing the work properly.

9. Highways

9.1 To consider the removal and disposal of the bus shelter on the Crest site.

It was AGREED that Crest should be asked to remove and dispose of the old bus shelter as a good will gesture.

10. Financial Matters

10.1 To approve invoices for payment

10.1.1 Clerks Salary – Dec

10.1.2 ITSA Marine – Lengthsman Oct - Nov - £849

10.1.3 John Walsh – Tree Works as agreed £275

10.1.4 Balfour Beatty – SID rental £116.40

10.1.5 Herefordshire Fire Protection Services – Extinguisher service £77.76

10.1.6 Herefordshire Fire Alarm Services – Fire Alarm and Lights Service £270

The above payments were APPROVED for payment and the cheques were SIGNED.

It was NOTED that the tree works included cutting down the oak branch by the entrance to the village hall free of charge. It was also NOTED that Mr. J. Jackson would be querying why the Parish Council pay for items 10.1.5 and 10.1.6 and not the Village Hall Committee.

11. To Note the Date and Time of the next Scheduled Parish Council Meeting – Tuesday 14th January 2020 at 7.30pm.

NOTED

The meeting closed at 8.15pm

Signed: _____

Dated: 14-01-20