

**BARTESTREE WITH LUGWARDINE GROUP PARISH COUNCIL**  
**COUNCILLORS ARE SUMMONED TO ATTEND AN EXTRAORDINARY**  
**MEETING OF THE PARISH COUNCIL TO BE HELD AT BARTESTREE**  
**VILLAGE HALL ON TUESDAY 31 MAY 2017 AT 7.30 PM**

**A G E N D A**

1. To Receive Apologies for Absence
2. To Receive Declarations of Interest and Applications for Dispensations
3. To Consider whether the following Council documents need updating
  - 3.1 Standing Orders
  - 3.2 Financial Regulations
  - 3.3 Code of Conduct
  - 3.4 Financial Controls and Risk Assessment
  - 3.5 Asset Register
  - 3.6 Risk Schedule
  - 3.7 Press and Media Policy
  - 3.8 Grant and Donations Policy
  - 3.9 Complaints Procedure
  - 3.10 Publication Scheme
  - 3.11 Website Policy
  - 3.12 Planning Committee Terms of Reference
4. Financial Matters
  - 4.1 To Receive a Report and Financial Statement from the RFO
  - 4.2 To Consider and approve the accounting procedure is to continue on a Receipts and Payments only basis
  - 4.3 To Approve the Annual Governance Statement for 2016/17
  - 4.4 To Approve the Accounting Statements for 2016/17
  - 4.5 To Appoint an Internal Auditor for 2017/18
5. Proposed Gifted Land
  - 5.1 To Agree number and cost of flyers to advertise Consultation Event on 9 July 2017 and any other costs to be incurred
6. Play Area – To agree quotation from Playdale for repairs to chain for £428.50 plus VAT

Chairman

Date: 25 May 2017