

BARTESTREE WITH LUGWARDINE GROUP PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 12th OF MARCH 2013 AT 7.30 PM IN BARTESTREE VILLAGE HALL

Present:

Councillors: Mrs W Soilleux (Chair); G Davies (Vice-Chair); J Colley; D Greenow; Mrs L Hoppé; M Postians; N Shore; P Wargent; R Williams and M Wilson.

In Attendance:

M Hopkins (Parish Clerk)

Members of the public: None

1. To Accept Apologies for Absence (2879)

Cllr's Mrs J Karayiannis; Mr E Wilson (RFO); PC N James and CSO D Wall.

2. To Adopt the Minutes of the Parish Council Meeting held on Tuesday 8th January 2013 (2880)

Resolved: The minutes were adopted and signed by the Chair.

3. To Receive Declarations of Interests and Applications for Dispensations (2881)

Resolved: No Declarations of Interest or Dispensation required.

4. To Receive Brief Reports from: (2882)

4.1 Herefordshire District Councillor (Cllr Greenow)

Local Transport Plan: Still two years remaining for public consultation (2015).

Recent suggestions include:

- The allocation of 'Central Pick-up Points' where people in rural areas would drive to various locations to catch the bus i.e. village halls etc.
- Urging parents to walk their children to school where possible.
- Urging people to car share / use public transport / cycle to work.

Resolved: Cllr Greenow was thanked for his report, which was noted, also for succeeding in getting the resurfacing of Blackhole Lane completed.

4.2 Local Police

No report this month.

January and February Newsletters for Herefordshire Rural East (Hagley) previously circulated.

5. Open Time (2883)

No items

6. Finance Matters (2884)

6.1 To Receive a Report from the RFO

The Financial Notes for March, including bank balances plus income and expenditure since the last meeting, were circulated.

Resolved: Financial Report noted.

6.2 To Consider and Agree

6.2.1 Payments Made Since Last Meeting

Pioneer Prototype £57.60 (742); CPRE subs 2013/14 £34.00 (743); B & L Sustainability Group (PP reserves) £50.00 (744); A Howells (bus shelter)

£40.00 (745); Ray Styles (PCC) £54.00 (746); Village Hall (hire PP) £13.00 (747); Hereford Fire Protection Svs (village hall) £141.00 (748); TM Jones (hedge cutting at village hall) £150.00 (749); A Bayliss (playground inspection) £45.00 (750); Village Hall (hire PP) £13.00 (751); Michael Dyer (L'sman scheme) £27.50 (752); Clerks salary (Jan/March) £776.90 (753) and PAYE (Jan/March) £172.35 (754).

Resolved: Payments agreed.

6.2.2 Payment of Outstanding Invoices

Resolved: No outstanding payments.

7. Planning Matters (2885)

7.1 To Receive a Verbal Report from the Planning Committee

12th February 2013

Decisions/Notifications Received from Hereford Planning Dept

S123229FH - 2 St Peters Close, Lugwardine, Hereford HR1 4AT

Proposed bay window to replace existing window - Granted

S123216F - The Coach House, Lumber Lane, Lugwardine, Hereford HR1 4AG

Change of use from residential to holiday cottage - Application not required

S123078L / S123399L - Hagley Hall, Bartestree, Hereford HR1 4BA

Proposed removal of two fireplaces - Granted

Planning Application Considered:

S130093FH - Upper Lodge, Lugg Bridge, Hereford HR1 3ND

Erection of timber framed stable, feedstore and implement store.

Comments: Application supported.

To Note Correspondence Received:

Two letters received re the Planning Application Process. The first is from Mike Willmont, Head of Neighbourhood Planning, informing Parish Councils that the implementation date for electronic planning will now be the 1st April 2013. The second from Cllr Russell Hamilton, Cabinet member for Environment, Housing & Planning explaining the background and need for electronic planning.

Resolved: Correspondence noted.

12th March 2013

Decisions/Notifications Received from Hereford Planning Dept

S113607/0 - Tidnor Wood Orchards, Tidnor Lane, Lugwardine, Hereford HR1

4DF - Proposed 3 bedroom detached agricultural dwelling - Refused

S/130028K - The Rock, Lugwardine, Hereford HR1 4AW (Fell 1 x Western Red Cedar) - can proceed

Lodge Bungalow, Lugwardine HR1 4AE - To consider if further action is required following the Refusal of Appeal for tree work

Resolved: Mr Mason has decided not to take the appeal to the High Court.

However he will make a complaint to the ombudsman and will be supported by Cllr's Greenow and Wilson.

Planning Application Considered:

S130093FH - Upper Lodge, Lugg Bridge, Hereford HR1 3ND

Amended and additional plans received for erection of timber framed stable, feedstore and implement store.

Comments: Application supported.

Notification of Works to Trees in a Conservation Area

S/130456K - Meadow View, Lugwardine, Hereford HR1 4AE

(crown reduce etc 2 x sycamore trees)

Comments submitted: No comments received

7.2 To Note the Minutes of the Planning Committee Meeting dated 8th January & 12th February 2013.

Resolved: The minutes having been circulated were noted.

8. To Receive Updates on: (2886)

8.1 The Parish Plan

Members of the steering committee continue to refine the adult and 11-16 questionnaires and are considering an offer from Herefordshire Voluntary Organisations Support Service to help to gather information and opinions from 6-11 year olds at Lugwardine Primary Academy through a series of activities in place of a written questionnaire. Next meeting is 14th March.

Resolved: Report noted.

8.2 The Website and its Future

No volunteers, either Parish Cllrs or Parishioner, have come forward since the last meeting to co-ordinate organisations and information for uploading onto the website. Suggest placing an advertisement in the Parish Magazine.

Resolved: Report noted and item to be placed in Parish Magazine.

8.3 The Maintenance and Condition of Trees owned by the Parish Council

Katey Stephen, Land Management and Conservation adviser with Natural England, was fully updated on the work carried out, the position to date on the dispersal of the land and the subsequent outstanding work that still may need to be undertaken on the trees at the Lugg Meadow. She fully endorsed the course of action taken and planned.

A meeting was also held with a Tim Forward from our insurance company. After viewing documentation on the work completed he was also satisfied we had acted responsibly. He did however suggest that we listed all trees owned by the Parish Council or which the Parish Council were responsible for and arranged to have them inspected on an annual basis.

Resolved: It was agreed that Cllr Wilson and the clerk will compile a register of trees the Parish Council are responsible for. Also arrange for Andrew Fathers to inspect those which are considered to be in need of attention. It was also agreed to compile a list of hedges for which the Parish Council are responsible for cutting and the contractors currently being used. Cllr Soilleux to speak with Mr J Jackson to determine who is responsible for the maintenance of the trees and surrounding hedges on the playing field and village hall site.

9. To Consider a Draft Policy for Responding to Consultations (2887)

A draft policy received from HALC was circulated for discussion.

Resolved: The draft policy was agreed and signed by the Chair.

10. To Consider Commenting on the Draft HALC Constitution (2888)

Resolved: With the exception of a couple of typing errors the constitution was agreed.

11. To Consider Commenting on Core Strategy Consultation (2889)

Resolved: It was agreed to delegate the response to the Planning Committee who would, out of courtesy and best practice, circulate their comments.

12. Neighbourhood Development Plan Steering Group [NDPSG] (2890)

12.1 To Receive a Verbal Report from the NDPSG

The Core Steering Group held two meetings - minutes circulated.

Resolved: Verbal report and circulated minutes noted and endorsed.

12.2 To Consider Revised Guidance from HALC on the Setting up of a NDPSG.

It was noted that HALC had been liaising with Herefordshire Council on the revised guidance for NDPSGs which was likely to be finalised very soon.

Discussion took place on the spirit of the proposed revised guidance, which was understood to promote the ongoing inclusion of all interested parishioners in the NDPSG and the need to ensure that all meetings were advertised to the public and held in public buildings. Cllr Wilson considered the matter premature and was not in favour.

Resolved: As the Parish Council's NDPSG had been set up in a more selective way, albeit in accordance with original guidance from Herefordshire Council, it was agreed that:

- a) The Chair of the Parish Council, Cllr Soilleux would write to all the local residents who had originally shown an interest in joining the NDPSG, inviting them to the next NDPSG meeting to be rescheduled from the 10th April.
- b) All interested parties would be invited to attend and to join the existing NDPSG.
- c) When the motion was carried Cllr Wilson indicated that he would stand down as Chairman of that Group. It was agreed that Cllr Soilleux as Chair (or Cllr Davies as Vice Chair) would chair the next and subsequent meetings until a new Chair and Vice- Chair were elected.

13. To Note the Information Sheets (2891)

Resolved: Information sheet noted.

14. To Receive Questions from Councillors [Tabled 7 days prior to meeting] (2892)

Resolved: No questions tabled.

15. To Raise Items for the next Scheduled Parish Council Meeting - No Discussion (2893)

Resolved: All items referred from this meeting including the NDPSG.

17. To Note the Date and Time of the next Scheduled Parish Council Meeting (2894)

Resolved: The two Annual Parish Meetings will be held at 7.00pm followed by the Annual Parish Council Meeting at 7.30pm on Tuesday 14th May 2013

Meeting concluded at 9.15pm

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Signature of Chair

14th May 2013
Date